University of Co-operative and Management, Sagaing

MDevS Programme (Online Second Batch)

Letter of Recommendation (For Workplace)

Name of Applicant: .....

To the person evaluating the applicant:

The person whose name appears above is applying for admission to the MDevS programme at the University of Co-operative and Management, Sagaing. In considering applicants to MDevS programme, particular emphasis is placed on comments from people the applicants have chosen as references. Your prompt submission of this form will be more helpful as the applicants cannot be considered without your comments. The admission office realizes that considerable time and effort is involved in preparing the evaluation. Your assistance in giving this appraisal greatly appreciated.

Name of person completing this form: .....

Position/ Title: .....

Organization: .....

Address: .....

How long have you known the applicant? ..... Years ..... Months

You have known the applicant as a/an

- ☐ Undergraduate
- ☐ Graduate
- ☐ Research assistant
- ☐ Teaching assistant
- ☐ Employee
- ☐ In other capacities (Please specify) .....

You have served as the applicant's:

- ☐ Division/Department/School head
- ☐ Research assistant
- ☐ Teacher in several classes
- ☐ Immediate supervisor in firm
- ☐ Teacher in only one class
- ☐ Other capacities (please specify) .....
- ☐ Employee

How often have you observed him/ her at work?

.....

.....

.....

How often have you observed him/ her at school?

.....

.....

.....

How often have you observed him/ her socially?

Do you expect that this candidate will contribute in a meaningful way following completion of the students?

Do you feel graduate study is appropriate for the applicant at this time? Why?

In comparison with other graduate school candidates that you have known, how would you rate the applicant with respect to the following qualities?

Particular	Poor bottom 1/3	Average middle 1/3	Good top 1/3	Outstanding top 5%	Inadequate opportunity to observed
Intellectual ability					
Maturity					
English comprehension					
Undergraduate performance					
Academic promise					

You, thus
- ☐ Strongly recommend
- ☐ Recommend
- ☐ Recommend with some reservation
- ☐ Do not recommend

The applicant to be admitted to the MDevS programme.

Signature

Date

* Please stamp your seal here.